

# YIILP Quick Reference Guide

## General Guidelines

Submissions must follow OSCOLA style. The YIILP Guide provides a Quick Reference Guide. The OSCOLA (4th edition) and the OSCOLA 2006 International Law Section can be used for citations where the YIILP Quick Reference Guide is silent.<sup>1</sup>

Do not use capital letters in the title of journal articles, except for the first letter and for the letter after “.”.

Citations should be given in full the first time they appear in the text. This applies to all primary and secondary sources, including treaties, cases, books, and other materials.

If you wish to use subsequent short citations, the first citation may also set out what short-hand is to be used thereafter for the purposes of consistency and to reduce the risks of ambiguity or error. In the short citation, reference should be made back to the footnote containing the full citation, using the standard convention (n #), where # indicates the number of the footnote containing the full citation, for example (n 1).

Do not italicize “see” or “see generally”.

Do not use “&” but replace it by “and”.

Place a semi-colon “;” between citations within the same footnote.

Julian Arato, ‘Subsequent Practice and Evolutive Interpretation: Techniques of Treaty Interpretation over Time and Their Diverse Consequences’ (2010) 9 *The Law and Practice of International Courts and Tribunals* 443; Richard Gardiner, *Treaty Interpretation* (Oxford University Press 2008) 12-13.

Avoid the use of ‘Latin gadgets’ such as *supra*, *infra*, *ante*, *id*, *op cit*, *loc cit*, and *contra*. The abbreviation ‘*ibid*’ can be used to repeat a citation in the immediately preceding footnote.

<sup>1</sup> Kyla Tienhaara, ‘Regulatory Chill and the Threat of Arbitration: A View from Political Science’ in Chester Brown and Kate Miles (eds), *Evolution in Investment Treaty Law and Arbitration* (Cambridge University Press 2011) 626.

<sup>2</sup> *ibid* 630-642.

## Primary Sources

### International Instruments

First citation:

<sup>12</sup> Agreement between the Government of Canada and the Government of the Arab Republic of Egypt on the promotion and protection of investments (entered into force 3 November 1997) art 1 (Canada-Egypt BIT).

<sup>13</sup> Vienna Convention on the Law of Treaties (opened for signature 23 May 1969, entered into force 27 January 1980) 1155 UNTS 331 (hereafter VCLT).

Subsequent citations:

Canada-Egypt BIT (n 12) art 4.

VCLT (n 13).

### Cases

If the proceeding was conducted under the auspices of an arbitral institution, the formulation for citation of arbitral awards and decisions is:

*Case name*, Procedural stage, Official case number; OUP citation;\* Parallel citation; Parallel citation, Date of signature/date of dispatch.

If the proceedings were not conducted under the auspices of any arbitral institution, the formulation for citations of arbitral awards is:

*Case name*, Procedural stage, Ad hoc—XXXX Arbitration Rules; OUP citation;\* Parallel citation; Parallel citation, Date of signature/date of dispatch.

\***Note:** The OUP citation is not mandatory; authors may include it if they wish. It is included in the examples below.

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<sup>1</sup> These Guides are available here: <http://ccsi.columbia.edu/2014/03/18/the-yearbook-on-international-investment-law-and-policy/>.

Examples:

<sup>19</sup>*Goetz and ors v Burundi*, Award, ICSID Case No ARB/95/3; IIC 16 (1999); 6 ICSID Rep 3; 15 ICSID Rev 457; 26 YB Com Arb 26, 10 February 1999 (Goetz and ors).

<sup>20</sup>*Yaung Chi Oo Trading PLT Ltd v Myanmar*, Final Award, ASEAN Case No Arb 01/1; IIC 278 (2003); 42 ILM 540 (2003), 31 March 2003 (Yaung Chi Oo Trading PLT Ltd).

<sup>21</sup>*Link-Trading Joint Stock Co v Moldova*, Final Award, Ad hoc—UNCITRAL Arbitration Rules; IIC 154 (2002), 18 April 2002 (Link-Trading Joint Stock Co.).

Use italics for the short form of case citations.

*Goetz and ors* (n 19) [50].  
*Yaung Chi Oo Trading PLT Ltd* (n 20) [280].  
*Link-Trading Joint Stock Co* (n 21) [72].

## Secondary Sources

### Books

<sup>5</sup> Rudolf Dolzer and Christoph Schreuer, *Principles of International Investment Law* (Oxford University Press 2008) 209 (hereafter Dolzer and Schreuer).

Dolzer and Schreuer (n 5) 220-251.

### Contributions to edited books

First citation:

<sup>32</sup> Barton Legum and Caline Mouawad, 'The Meaning of "Investment" in the ICSID Convention' in Pieter H. F. Bekker, Rudolf Dolzer and Michael Waibel (eds), *Making Transnational Law Work in the Global Economy* (Cambridge University Press 2010) 326-356 (hereafter Legum and Mouawad, 'The Meaning of "Investment"').

Subsequent citation:

Legum and Mouawad, 'The Meaning of "Investment"' (n 32) 351.

### Journal articles

Use the full name of the journal instead of the shortening.

author, | 'title' | [year] | journal name | first page of article, | pinpoint

First citation:

<sup>17</sup> Paul Craig, 'Theory, "Pure Theory" and Values in Public Law' [2005] PL 440 (hereafter Craig, 'Theory, "Pure Theory" and Values').

Subsequent citation:

Craig, 'Theory, "Pure Theory" and Values' (n 17) 445.

[OR]

author, | 'title' | (year) | volume | journal name | first page of article, | pinpoint

First citation:

<sup>18</sup> Peter Muchlinski, 'The Bhopal Case: Controlling Ultrahazardous Industrial Activities Undertaken by Foreign Investors' (1987) 50 *Modern Law Review* 545, 558 (hereafter Muchlinski, 'The Bhopal Case').

Subsequent citation:

Muchlinski, 'The Bhopal Case' (n 18) 549.

### Working papers

Anne Van Aaken and Tobias A Lehmann, 'Investment and Sustainable Development: Developing a New Conceptual Framework' (2011) University of St. Gallen Law School Law Research Paper Series No. 2011-10, 3.

## Websites

Westlaw, *WestlawRewards Frequently Asked Questions*, < <http://www.westlawrecords.com> > accessed 19 January 2018.

All website citations must include the “accessed” date. The date format must follow the DAY MONTH YEAR format.

## Blogs

First citation:

<sup>20</sup> Sarah Cole, ‘Virtual Friend Fires Employee’ (Naked Law, 1 May 2009) <[www.nakedlaw.com/2009/05/index.html](http://www.nakedlaw.com/2009/05/index.html)> accessed 19 November 2009 (hereafter Cole, ‘Virtual Friend’).

Subsequent citation:

Cole, ‘Virtual Friend’ (n 20).

## Reports

UNCTAD, ‘Report of the multi-year meeting on investment for development on its first session: held at the Palais des Nations, Geneva, from 10 to 11 February 2009’ (2009) TD/B/C.II/MEM.3/3, para 23.

UNCTAD, ‘World Investment Report 2008’ (2008) Sales No. E.08.II.D.23, 14.

## Newspaper articles

First citation:

<sup>20</sup> Natalie Angier, ‘Disputed Meeting to Ask If Crime Has Genetic Roots’ *New York Times* (New York, 19 September 1995) 3 (hereafter Angier, ‘Disputed Meeting’).

Subsequent citation:

Angier, ‘Disputed Meeting’ (n 20).

## Heading Style

Headings should be laid out in manuscripts as follows:

**H1 Level Heading, Title Case, Centred, Bold**

**H2 Level Heading, Title Case, Aligned Left, Bold**

***H 3 Level heading, sentence case, aligned left, bold italics***

*H4 Level heading, sentence case, aligned left, italics*

H5 Level heading, sentence case, underlined, aligned left, Roman (not italics or bold)

Each heading should appear on its own line.

NOTE: These styles do not represent the final appearance of headings. Your agreed text design will dictate how each heading level is represented in the published work.

Headings can be numbered or unnumbered but the style for any level should be applied consistently

Headings should be numbered using the following letter/ number approach. Each manuscript must be consistent.

**H1: A., B., C., D.**

**H2: 1., 2., 3., 4.**

***H3: a), b), c), d)***

*H4: i), ii), iii), iv)*

H5: (unnumbered)

**Examples:**

### **A. Reception of the European Convention of Human Rights**

#### **1. Historical Context: Accession, Ratification, and Incorporation**

##### ***a) United Kingdom***

##### *i) Initial drafting of the Convention*

Involvement of the civil service

## Additional Points of House Style

<b>Abbreviations</b>	Defined in full at first use in each chapter. A list of abbreviations must be included.
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<b>Capitalization</b>	Follow <i>New Hart's Rules</i> , see: <a href="http://www.oxforddictionaries.com/secondary/harts_rules/5-1-general-principles">http://www.oxforddictionaries.com/secondary/harts_rules/5-1-general-principles</a> For example: <i>State</i> is capitalized when it is used in an abstract or legal sense, as in <i>the separation of Church and State</i> , and in specific names of US states ( <i>New York State</i> ), but a reference to states in general will have a lower-case initial: <i>seven Brazilian states</i> . There is no need to capitalize the word <i>government</i> , whether it refers to a particular body of persons or to a general concept or body. <i>Court</i> will be capitalized when standing for a proper noun, such as ' <i>The Court decided in favour of the UK</i> ' when referring to the European Court of Justice, but not when used in general terms, such as ' <i>several American courts have held that...</i> '
<b>Dates</b>	1 January 1998; January 1998; 1990–2002 <i>but</i> 1987–98; 1990s; 753 BC or BCE; AD 476 or 476 CE; nineteenth century <i>or</i> 19th century.
<b>Figures</b>	<i>Caption:</i> Figure 3.1 Probability of losses exceeding EL and UL <i>Source:</i> Basel Committee on Banking Supervision, <i>An explanatory note on the Basel II IRB Risk weight Functions</i> (July 2005).
<b>Internal Cross-References</b>	To section or paragraph number(s) rather than page number(s), for ease of translation to digital formats. Reference headings will be capitalized when followed by a chapter or section number, such as 'see Chapter 9', otherwise they will be lower case, such as 'in the last chapter'. Reference points such as 'above', 'below', ' <i>supra</i> ', ' <i>infra</i> ', ' <i>op cit</i> ', and 'see overleaf' should not be used.
<b>Numerals</b>	Spelled out in words from one to ten (except in citations). Numerals should be used for numbers 11 and higher, and all dates and units of measure.
<b>Oxford comma</b>	Also known as the serial comma: <i>We sell books, videos, and magazines.</i>
<b>Tables</b>	Numbered chapterwise <i>Caption:</i> Table 3.1 Estimating critical community size: Black's data for estimating measles endemicity in 19 island populations using monthly data <i>Column heads:</i> Sentence case <i>Table notes:</i> <sup>1</sup> 1956 births less infant mortality. <i>Source:</i> Black (1966, Table 1, p 208).
<b>Verbs taking -ize or -ise</b>	OUP uses <i>-ize</i> wherever possible. For some words, however, <i>-ise</i> is obligatory: first, when it forms part of a larger word element such as <i>-cise</i> (= cutting), <i>-mise</i> (= sending), <i>-prise</i> (= taking), or <i>-vise</i> (= seeing); and second, when it corresponds to nouns with <i>-s-</i> in the stem, such as <i>advertise</i> and <i>televise</i> . For a list of the commoner words in which an <i>-ise</i> ending must be used in both British and US English see: <a href="http://www.oxforddictionaries.com/secondary/harts_rules/3-1-spelling?q=ize#3-1-spelling">http://www.oxforddictionaries.com/secondary/harts_rules/3-1-spelling?q=ize#3-1-spelling</a> 6